



Date: \_\_\_\_\_

### Patient Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Gender: M F Family Status: \_\_\_\_\_ Birth Date: \_\_\_\_\_ SSN: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Phone (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Employer: \_\_\_\_\_

How would you prefer to be contacted: Home  Work  Mobile  Email

Whom may we thank for referring you to our practice? \_\_\_\_\_

### Insurance Information

Name of Insured: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Dental Insurance: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Employer: \_\_\_\_\_

Group Number: \_\_\_\_\_ ID Number: \_\_\_\_\_

**Commitment to Appointment Policy** – We reserve time for each patient in our practice and rarely do we ever keep our patients waiting. An appointment written in our schedule with your name on it is a bond of trust that we will be here to serve you and that you will be present for that appointment. **We require at least 48 hours advance notice for all changes in schedule. Failure to provide such notice will result in a change of schedule fee to be billed to your account.** Your signature below indicates that we have mutual respect for each other's time.

\_\_\_\_\_  
Signature of patient, parent or guardian Date: \_\_\_\_\_

**Payment Policy** - I understand and acknowledge that I am financially responsible for the services provided for myself or for the above named, regardless of insurance coverage. I allow the use of my credit / debit card on file for all charges whether or not paid by my insurance company, within 60 days of any unpaid balance. I acknowledge that payment in full is due at the time of treatment unless other arrangements are contracted in advance. All unpaid balances over 60 days are subject to 18% finance charge. The finance charge will be a periodic rate of 1.5% per month which is an annual percentage rate of 18%.

\_\_\_\_\_  
Signature of patient, parent or guardian Date: \_\_\_\_\_

Account Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

VISA  Mastercard  Amex  Discover \_\_\_\_\_  
Signature